



TUMAINI UNIVERSITY MAKUMIRA

P.O. Box 55, Usa River
Tanzania, East Africa

DEPUTY VICE CHANCELLOR

ACADEMIC AFFAIRS' OFFICE

15th September, 2017

Dear, IRENE E KIVUYO

RE: ENROLMENT INTO THE BASIC TECHNICIAN CERTIFICATE IN BUSINESS ADMINISTRATION PROGRAMME AT TUMA FOR THE YEAR 2017/2018

Please refer to the above heading.

We are glad to inform you that we have received your application form and that your qualifications meet the requirements for enrollment into our University. Congratulations and welcome to TUMA!

The University **opens** on the **25th September, 2017** for a **compulsory** orientation sessions.

Tumaini University Makumira is near Usa River some 17 kms from Arusha town on the Arusha-Moshi road. If you are coming by public transport, drop off at a bus stop known as *Transformer* or *Lango kuu la Chuo, (Main gate)*. The University buildings are clearly visible from this point. Avoid late night arrivals as this might cause you some inconveniences.

You must come with both original and copy of your academic certificate. Please note that you will **not** be registered if you do not produce your **original** certificates. Note also that producing copies other than the authentic ones is an offence that demands the involvement of the court of law.

Payment of fees is a condition for registration. Only those who have paid a minimum of TZS 200,000 and TZS 50,400, for those who do not have a valid medical insurance, will be registered. Payment must be made through the University bank account (see attachment for details). Please begin immediately to communicate with your sponsors so that by the time **of your arrival** you will have sorted out all your financial matters.

Note also that **accommodation** on campus is **very limited**, and **it has been** provided on the basis of first come first served by payment of Tzs 150,000 upon arrival. Please do the needful and feel free to contact us in case of need.

Foreign students are advised to process their residential permits before time of registration for studies.

Your enrollment will be subject to signing a declaration to the effect that you will abide by the Students By-Laws and all conditions set by Tumaini University Makumira.

Again, welcome and God bless you!

Yours sincerely,

Prof. I.R. Mbise
Deputy Vice Chancellor Academic Affairs